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10 March 1965

MEMORANDUM FOR: Director of Training

SUBJECT : Request for Transfer of Project USEFUL Responsibility

1. The purpose of this memorandum is to request you to transfer the responsibility for future presentations of Project USEFUL from the Headquarters Training Branch/Operations School. I suggest that the course henceforth be given either to the CIA Briefing Officer or the Intelligence School. The reason for this request is that the objectives and nature of Project USEFUL no longer fall within the academic responsibilities of the Operations School. (Ref: OTR Notice 12-63, dated 20 November 1963.) Historical development has placed the course at odd times in the Operations School/OTR or under the War Plans Staff/DDP. With the advent of the two annual abridged presentations, the Project has more and more taken on the nature of a general Agency briefing with little if any content directly bearing on operations. In addition, the Headquarters Training staff is rapidly reaching its full capacity, particularly with the advent of some five new courses in the past two years.

2. Under present plans we will give the fourth Abridged USEFUL at Headquarters on 25-26 May 1965. This will be the final presentation for this academic year. If you approve this recommendation, the new sponsor should attend this presentation and be prepared to assume his responsibility beginning with the annual two-week USEFUL which generally takes place in October. We will transfer all records and training materials to the action office after it has been designated.

(Signed

Chief, Headquarters Training

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